



Ling Tung
University

Application Guide for
International Students

2022

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I. Application Instructions

1. Important Dates for Admissions

February 2022 Entry

Procedure	Date
Admissions Handbook Available	September 1, 2021
Application Timeline	September 1, 2021~November 30, 2021
Post Results	December 15, 2021~December 31, 2021
Acceptance Letters sent to Applicants	December 15, 2021~January 15, 2022
Registration	Before the end of February, 2022





I. Application Instructions

2. Degree Programs Open to International Students in Academic Year 2022

Programs	Degree	
	Bachelor	Master
College of Business Management		
Dept. of Business Administration	•	•
Dept. of Marketing and Logistics Management	•	•
Dept. of International Business	•	•
Dept. of Finance	•	•
Dept. of Accounting and Information Technology (incl. Program of Accounting and Information Technology, Program of Public Finance Taxation)	•	•
Dept. of Financial and Economic Law		•
College of Information Science		
Dept. of Information Management (incl. Program of Information Management Application, Program of Digital Life Design)	•	•
Dept. of Information Technology (incl. Program of Mobile and System Application, Program of Intelligent Networking and Interactive Media Application, Program of Network Management and Cloud Applications)	•	•
College of Design		
Dept. of Visual Communication Design	•	•
Dept. of Digital Content Design	•	•
Dept. of Creative Product Design	•	•
College of Fashion		
Dept. of Fashion Stylist Design	•	•
Dept. of Fashion and Accessories Design	•	
Dept. of Fashion Business & Merchandising	•	
College of Human Ecology		
Dept. of Tourism and Leisure Management	•	•
Dept. of Applied Foreign Languages (incl. Program of Applied Japanese Language)	•	

I. Application Instructions

3. Procedure



I. Application Instructions

4. Qualifications for International Students

(1) According to the Article 2 of “Regulations Governing Study by International Students in Taiwan”, an international student shall be confined to as an individual whose nationality is not from the Republic of China as described in Article 2 of the Nationality Act* and also without overseas Chinese student status.

* Note: According to Article 2 of the Nationality Law, a person who meets one of the following criteria acquires the nationality of the Republic of China:

1. A person whose father or mother was, at the time of his/her birth, a citizen of the Republic of China.
2. A person born after the death of his/her father or mother and whose father/mother was at the time of his/her death a citizen of the Republic of China.
3. A person born in the territory of the Republic of China and whose parents are both unknown or are stateless.
4. A naturalized person: the provisions specified in sub-paragraphs 1 and 2 of the preceding paragraphs shall apply to minors on the date of the promulgation of the amendment of this law.



I. Application Instructions

4. Qualifications for International Students

- (2) The Article 2 of “Regulations Governing Study by International Students in Taiwan” also indicates that individuals with Republic of China nationality, having ceased to hold the nationality, are not qualified to apply for admission to a senior high school or university/college, if the period of the renunciation of the nationality is less than 8 years since the date, on which a revocation was issued from the Ministry of the Interior. According to the Cultural Exchange Agreement, a foreign national who was selected by a foreign government, organization, school, or educational/cultural group to study in Taiwan, is not subject to the limitation as prescribed in the preceding paragraph. The eight years period as prescribed in the first paragraph shall be calculated from the date of when the semester begins as set by each individual school. This regulation does not apply to students who are citizens of Hong Kong, Macau or the People’s Republic of China.
- (3) International students who graduated from a high school, college or university recognized by the Ministry of Education in the Republic of China can apply for admission (please refer to the Website <http://www.edu.tw/bicer/> for more information). International students with a high school diploma are eligible to apply for undergraduate programs; Bachelor’s degree holders or with equivalent qualifications to that of Taiwan’s academic degree system are eligible to apply for Master’s programs.
- (4) Applicant has never studied in the R.O.C. as an Overseas Chinese student.
- (5) According to the Article 11 of “Regulations Governing Study by International Students in Taiwan”, international students who drop out of or withdraw from university/college after admission may not thereafter apply again for admission under this regulation. The transfer of an international student to other schools shall be regulated and handled by rules of the individual institutions.



I. Application Instructions

5. Scholarship

Level 1 scholarship (financially disadvantaged or outstanding)

2~5 full scholarship candidates selected each academic year.

Level 2 scholarship (regular enrollment)

- (1) First Year: Enrolled LTU international students in the 1st year of their Bachelor or Master Program, once apply for the scholarship and approved, will receive 50% of the tuition fee scholarship--NTD\$50,000.
- (2) Second Year (or Above): Enrolled LTU international students in the 2nd year or above of their Bachelor or Master Program, once apply for the scholarship and approved, will receive NTD\$30,000.

6. Deadline

November 30, 2021 (Taiwan Time)

- ※The application package must be received by the Office of International Affairs of LTU by personal delivery or post before the deadline. File the application in person, or via a third party or proxy is available.
- ※The mail address the Office of International Affairs for application package is described below:

**International Degree Students Admission Office of International Affairs
Ling Tung University
No. 1 Ling Tung Rd., Nantun District,
Taichung City 408213, Taiwan (R.O.C.)**

- ※Applicants can download the PDF official application form: https://ltu1470.video.ltu.edu.tw/#109_2



I. Application Instructions

7. Program Duration

Master Program: 1-4 years

Bachelor Program: 4-6 years

8. Application Fee

Application Fee: None

9. Required Documents

- (1) Two copies of completed application form (page 10-12)
- (2) Application checklist (page 13)
- (3) Declaration of International Student (page 14)
- (4) Autography (page 15-16)
- (5) Study plan (page 17-18)
- (6) Two letters of recommendation (may refer to the form at page 19)
- (7) One copy of passport or other equivalent verification of nationality
- (8) One photocopy of the highest educational diploma (notarized copy of the translation in English or Chinese is necessary if the original diploma is not in English or Chinese)
- (9) Two original official transcripts (notarized copy of the translation in English or Chinese is necessary if the original transcript is not in English or Chinese)
- (10) Financial certificate (a proof of adequate financial status for studying in Taiwan. The financial certificate must be verified by a Taiwan Overseas Representative Office. No verification is required if the document is issued by an organization or bank in Taiwan.)
- (11) Health certificate in Chinese or English
- (12) Health or Injury Insurance Documents (if applicable)
- (13) The certifications for other capabilities (if applicable)
- (14) Additional required documents for individual programs

※ *Application documents will not be returned for any reason. Please make copies for your own records if needed.*



I. Application Instructions

10. Tuition, Miscellaneous Fees, and Dormitory Expenses

The following tuition rates apply only to the academic year 2021 (August 2020–July 2021). Tuition is subject to change annually. (There are two semesters in each academic year). All fees shown as below table.

	Bachelor Programs	Master Programs
Tuition	College of Business Management College of Human Ecology USD\$2,463 / NTD\$73,870	College of Business Management College of Human Ecology USD\$2,463 / NTD\$73,870
	College of Information Science College of Design College of Fashion USD\$2,576 / NTD\$77,280	College of Information Science College of Design College of Fashion USD\$2,576 / NTD\$77,280
Miscellaneous Fees	College of Business Management College of Human Ecology USD\$672 / NTD\$20,134	College of Business Management College of Human Ecology USD\$672 / NTD\$20,134
	College of Information Science College of Design College of Fashion USD\$1,009 / NTD\$30,244	College of Information Science College of Design College of Fashion USD\$1,009 / NTD\$30,244
Dormitory	USD\$800 / NTD\$24,000	USD\$800 / NTD\$24,000
Dormitory guarantee deposit USD\$67 / NTD\$2,000		

I. Application Instructions

11. Other Living Expenses

Physical examination	An on-campus physical examination for freshman costs around USD\$18/ NTD\$550 per time. 【In addition, people who plan to apply for an alien resident certificate in Taiwan need to prepare a health report issued by a medical institution at your hometown, or get a medical check-up at a public hospital after entering Taiwan. One medical examination costs around USD\$50.】
Residence permit	Around USD\$33/ NTD\$1,000
Books and supplies	Costs for books and supplies range from USD\$500~566 / NTD\$15,000~17,000 per academic year.
Student Insurance	Around USD\$10/ NTD\$300 per semester.
International Student Health Insurance (for students without coverage for the first six months of study)	Around USD\$61/ NTD\$1,830 for the first 6 months of study
National Health Insurance (starting from the seventh month of enrollment)	Around USD\$21/ NTD\$630 per month

※ *International students should purchase their own health insurance for the first four months of their stay in Taiwan, until they are eligible to enroll in the National Health Insurance Program. Overseas insurance should be certified by the Taiwan Overseas Representative Office in the student's country of origin or the nearest Taiwan Overseas Representative Office.*

I. Application Instructions

12. Other Information

- (1) The diploma submitted for application review shall first be authenticated in accordance with the rules promulgated by the Ministry of Education, Taiwan, ROC, except for diplomas issued by Overseas Taiwanese schools.
- (2) For information about changing one's visa status, contact the following offices:
 1. Bureau of Consular Affairs, Ministry of Foreign Affairs (3~5 F, No.2-2, Sec.1, Jinan Rd. Taipei. Tel: +886-2-23432888 ext.6).
 2. National Immigration Agency, Taichung City Service Center (1F, No.91, Gancheng St., Nantun District, Taichung City. Tel: +886-4-22549981)
- (3) Offer of admission shall be revoked and/or the student shall be dismissed from LTU if any information provided in the application or any of the supporting documents has been found to be falsified. Those who have graduated shall have their diploma revoked.

13. Contact Information

For further information:

Office of International Affairs

Tel: +886-4-23892088 ext. 1471 or 1472

Fax: +886-4-23844220

E-mail: ltuoia@teamail.ltu.edu.tw

Website: https://ltu1470.video.ltu.edu.tw/p/zh_sysBulletin?category=1





LING TUNG UNIVERSITY APPLICATION FORM

No. 1, Ling Tung Road, Nantun District, Taichung City,
408213, Taiwan, ROC

Attached photo
must be taken
within the
last 6 months
(Approx. size:1"x2")

The application form should be written in Chinese / English and submitted in duplicate.

Personal Information :

Full name (in Chinese) _____
(in English) _____
(Last) (First) (Middle)

Permanent home address _____

Present mailing address _____

E-mail : _____

Date of birth _____ Nationality _____

Place of birth _____ Gender _____

Marital status _____ Sons _____ Daughters _____

Parents(or Guardians) : _____

Name _____ Addresses _____

Academic Data :

* Name of the high school you attended

Obtained diploma : ☐Yes ☐No

Date of graduation : _____ Year _____ Month

Address of the school _____

* Name of the college or university you attended

Degree _____ Major _____

Date of graduation : _____ Year _____ Month

Address of the college / university _____

Study Plan :

* Degree sought

☐Bachelor (four-years) ☐Master

* Department or graduate institute you expect to study

_____ Department (Graduate institute)

* Status you plan to apply for

☐Registered student ☐Non-degree student

* Date on which you plan to enroll at Ling Tung University

_____ Year _____ Month

Complementary Information :

* State of health _____
Please list any diseases or physical disabilities you have

* Work experience _____

* For how long have you studied Chinese / English? _____
Names of your instructors _____

* Have you taken any Chinese language proficiency tests? _____
☐ No ☐ Yes What kind of test ? _____ Score _____

Abilities in the Chinese / English language

Chinese

Listening	☐ Excellent	☐ Good	☐ Fair	☐ Poor
Speaking	☐ Excellent	☐ Good	☐ Fair	☐ Poor
Reading	☐ Excellent	☐ Good	☐ Fair	☐ Poor
Writing	☐ Excellent	☐ Good	☐ Fair	☐ Poor

English

Listening	☐ Excellent	☐ Good	☐ Fair	☐ Poor
Speaking	☐ Excellent	☐ Good	☐ Fair	☐ Poor
Reading	☐ Excellent	☐ Good	☐ Fair	☐ Poor
Writing	☐ Excellent	☐ Good	☐ Fair	☐ Poor

Financial Certificate :

Name of bank _____
Type of deposit _____
Please submit a copy of your bank book as proof. _____

Attach a statement of about 300 words in Chinese or English to state your motivation and plan for studying in Taiwan, ROC.

※ *I have carefully reviewed the above information and hereby declare that all of it is correct.*
※ *Applicants with incomplete documentation or illegible handwriting must assume full responsibility for a rejected application.*

Applicant's Signature _____

Date _____ / _____ / _____
Month / Day / Year

Application Checklist

Program _____ Degree Pursued _____

Full name in Chinese _____

Full name in English _____

Telephone _____ E-mail _____

Required documents for application (Please place a check mark ✓ for items submitted.)

Check	Items	Quantity
	1. Application checklist	
	2. Completed application form	
	3. One copy of study plan (in English or Chinese)	
	4. One copy of passport or other equivalent verification of nationality	
	5. Declaration	
	6. Two letters of recommendation	
	7. One photocopy of the highest educational diploma (notarized copy of the translation in English or Chinese is necessary if the original diploma is not in English or Chinese)	
	8. Two original official transcripts (notarized copy of the translation in English or Chinese is necessary if the original transcript is not in English or Chinese)	
	9. Financial statement (verified by Taiwan Overseas Representative Office indicating sufficient funds for studying in Taiwan. No verification is required if the document is issued by an organization or bank in Taiwan.	
	10. Health certificate in Chinese or English	
	11. Health or Injury Insurance Documents (if applicable)	
	12. The certifications for other capabilities (if applicable)	
	13. Additional required documents for individual programs. Please specify.	a. Autobiography
		b. Study Plan
		c. Others

※ No application documents will be returned. Please make copies for your records if needed.

※ Please refer to the "International Students Admission Policies" of Ling Tung University for items you have to submit.

Ling Tung University Declaration of International Student

Full Name	(in Chinese)		
	(in English)		
Program		Degree Pursued	

1. I hereby certify that I have neither Overseas Chinese status nor R.O.C. nationality, as defined in Article 2 of the Nationality Law*, nor have I been an R.O.C. national in the last eight years.
2. The diploma granted by the educational institute I last attended is valid and has been awarded legally in the country where I graduated. The certificate is comparable to that which is awarded by certified schools in Taiwan. If any cheating, violation, or forgery is discovered, my admission offer and student status will be revoked, and no transcript or diploma will be issued.
3. All of the documents provided (including diploma, passport and other relevant documents, original or copy) are valid. Should any documents be found to be invalid or false, my admission to LTU will be revoked, and no proof of attendance will be issued.
4. Admitted applicants must present copies of diploma and transcripts, officially stamped/sealed by the Taiwan Overseas Representative Office in the country of the school's location, or the nearest Taiwan Overseas Representative Office, at the time of registration. If the related certificates cannot be submitted on time or are unacceptable in accordance with the rules of Foreign Degrees Authentication promulgated by the Ministry of Education, the undersigned will abandon the enrollment qualification, without any objection.
5. I hereby certify that I did not complete a high school program in Taiwan with international student status, and that I have never been expelled from any university or college in the Republic of China.
6. I hereby certify that I do not hold the nationality of Hong Kong, Macau, or the People's Republic of China.

I authorize Ling Tung University to verify the information provided above. If any thereof is found to be false after admission, I have no objection to being deprived of registered student status.

Applicant's Signature _____

Date _____ / _____ / _____
 Month / Day / Year

* Note:

According to Article 2 of the Nationality Law, a person who meets one of the following requirements acquires the nationality of the Republic of China:

1. A person whose father or mother was, at the time of his/her birth, a citizen of the Republic of China (Taiwan).
2. A person born after the death of his/her father or mother and whose father/mother was at the time of his/her death a citizen of the Republic of China.
3. A person born in the territory of the Republic of China and whose parents are both unknown or are stateless.
4. A naturalized person.

The provisions specified in sub-paragraphs 1 and 2 of the preceding paragraphs shall apply to minors on the date of the promulgation of the amendment of this law.

Autobiography

Date _____

Applicant _____ Degree Pursued _____

Program _____ Department _____

[illegible]

[illegible]

Study Plan

Date _____

Applicant _____ Degree Pursued _____

Program _____ Department _____

※In the following space, please write a statement of about 300 words either in Chinese or in English stating your background, motivations, study plan, and career plan after completion of your studies. (Use both sides if needed.)

[illegible]

Ling Tung University

International Student Recommendation Letter

To the referee:

This person is applying for admission to Ling Tung University. We would appreciate receiving your opinions regarding this applicant. Please feel free to extend the page to make additional comments. We sincerely thank you for your efforts.

Name of Applicant _____

1. How long have you known the applicant? How do you know him/her?

2. What are the applicant's strengths?

3. What are the applicant's weaknesses?

4. Please comment on the applicant's research potential.

- | | | | | |
|----------------------------------|------------------------------------|-------------------------------|----------------------------------|-------------------------------|
| (1) Active learning | ☐ Excellent | ☐ Good | ☐ Average | ☐ Poor |
| (2) Comprehension | ☐ Excellent | ☐ Good | ☐ Average | ☐ Poor |
| (3) Independent research ability | ☐ Excellent | ☐ Good | ☐ Average | ☐ Poor |
| (4) Communication ability | ☐ Excellent | ☐ Good | ☐ Average | ☐ Poor |
| (5) Analytical ability | ☐ Excellent | ☐ Good | ☐ Average | ☐ Poor |
| (6) Creativity | ☐ Excellent | ☐ Good | ☐ Average | ☐ Poor |

5. How would you appraise the applicant's language skills?

6. Why are you recommending the applicant?

Referee's Signature _____ Position _____

Institution _____ Tel / E-mail _____

Date _____ Address _____

* May we contact you if we have additional questions? ☐Yes : ☐No